



Community  
Committee



# Inner North East Community Committee

Chapel Allerton, Moortown, Roundhay

**Meeting to be held in Leeds Civic Hall, Rooms 6&7**  
Monday, 19th July, 2021 at 6.00 pm

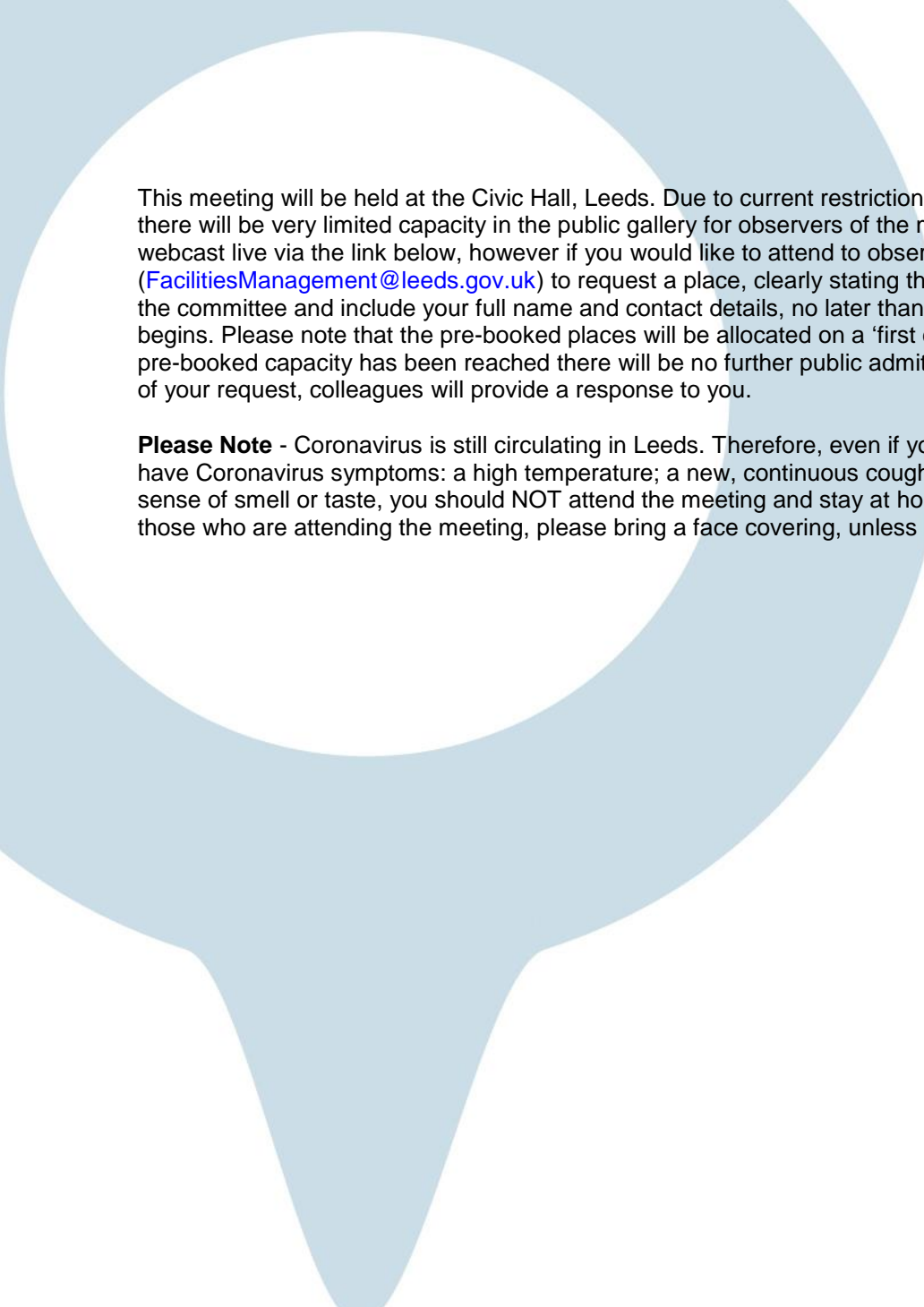
**Councillors:**

J Dowson	- Chapel Allerton;
M Rafique	- Chapel Allerton;
E Taylor	- Chapel Allerton;
R Charlwood	- Moortown;
S Hamilton	- Moortown;
M Shahzad	- Moortown;
J Goddard	- Roundhay;
Z Hussain	- Roundhay;
L Martin	- Roundhay;

**Note to observers of the meeting:** To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1000&MId=11331&Ver=4>





This meeting will be held at the Civic Hall, Leeds. Due to current restrictions arising from the pandemic, there will be very limited capacity in the public gallery for observers of the meeting. This meeting will be webcast live via the link below, however if you would like to attend to observe in person, please email ([FacilitiesManagement@leeds.gov.uk](mailto:FacilitiesManagement@leeds.gov.uk)) to request a place, clearly stating the name, date and start time of the committee and include your full name and contact details, no later than 24 hours before the meeting begins. Please note that the pre-booked places will be allocated on a 'first come, first served' basis and once pre-booked capacity has been reached there will be no further public admittance to the meeting. On receipt of your request, colleagues will provide a response to you.

**Please Note** - Coronavirus is still circulating in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting and stay at home and [get a PCR test](#). For those who are attending the meeting, please bring a face covering, unless you are exempt.

**Agenda compiled by:** Natasha Prosser 0113 3788021  
Governance Services Unit, Civic Hall, Leeds LS1 1UR

**Head of Locality Partnerships:** Liz Jarmin Tel: 0113 3789035

*Images on cover from left to right:  
Chapel Allerton - Chapeltown Big C; Chapel Allerton tree  
Moortown - Moortown Corner Shops; Gledhow Valley Woods  
Roundhay – Oakwood Clock; Roundhay Park*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-  RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>In order to facilitate the Open Forum whilst certain restrictions relating to the pandemic remain in place, the process has been adapted slightly, so that members of the public are invited to make written submissions in advance of the meeting on any matter which falls within the Committee's terms of reference. These will be read out under the agenda item and considered by the Community Committee.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING - 1 MARCH 2021</b></p> <p>To confirm as a correct record the minutes of the previous meeting held Monday 1<sup>st</sup> March 2021.</p>	7 - 14

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p><b>COMMUNITY COMMITTEE APPOINTMENTS 2021/22</b></p> <p>To consider the report of the City Solicitor that invites members to note the appointment of Cllr M Shahzad as Chair of the Community Committee for 2021/22 as agreed at the recent Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.</p> <p>(Report and Appendices attached)</p>	15 - 28
9			<p><b>INNER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT</b></p> <p>To consider the report of the Head of Locality Partnerships that provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2021/22.</p> <p>(Report attached)</p>	29 - 42
10			<p><b>INNER NORTH EAST COMMUNITY COMMITTEE - UPDATE REPORT</b></p> <p>To consider the report of the Head of Locality Partnerships that provides an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>The report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p> <p>(Report attached)</p>	43 - 56

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11			<p><b>INNER NORTH EAST COMMUNITY COMMITTEE - YOUTH ACTIVITY FUND CONSULTATION REPORT</b></p> <p>To consider the report of the Head of Locality Partnerships that provides the Inner North East Community Committee with an update on the Youth Activity Fund consultation with children and young people. The consultation aims to inform the Community Committee's Youth Activity Fund spend for the 2021/22 financial year.</p> <p>The report also provides the Inner North East Community Committee with reflections from the last year as a result of the COVID-19 pandemic and the challenges that this has presented Community Committees, the Communities Team and youth activity providers.</p> <p>(Report and Appendix attached)</p>	57 - 64
12			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the date and time of the next formal meeting as Monday 6<sup>th</sup> September 2021, at 6 pm.</p> <p><b>GUIDANCE FOR ATTENDING MEETINGS IN CIVIC HALL, LEEDS</b></p> <p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ol style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ol>	65 - 66